

# IPEDS 2022-23 Data Collection System

IPEDS HELP DESK (877) 225-2568 | [ipedshelp@rti.org](mailto:ipedshelp@rti.org)  
OMB NO. 1850-0582 v.30 : Approval Expires 8/31/2025  
User ID: P1540951

## Academic Libraries 2022-23

Institution: University of Northern Iowa (154095)

User ID: P1540951

### Overview

#### Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

#### Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2022. Fiscal Year 2022 is defined as the most recent 12-month period that ends before October 1, 2022, that corresponds to the institution's fiscal year.

#### Changes to reporting for 2022-23:

There are no changes to this survey component.

#### Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2022. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

#### Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#).

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

### Screening Questions

**i** Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2022:

- Less than \$100,000                       Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No     Yes

Institution: University of Northern Iowa (154095)

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

**Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection**

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2022.

Library Collections	Physical			Digital/Electronic		Total
		Prior Year Amount			Prior Year Amount	
Books	744,037	746,344	<input checked="" type="checkbox"/>	593,199	446,406	
Databases				273	258	
Media	95,162	95,847	<input checked="" type="checkbox"/>	19,770	10,890	
Serials	20,339	20,616		100,383	86,487	
<b>Total</b>	<b>859,538</b>	<b>862,807</b>	<input checked="" type="checkbox"/>	<b>713,625</b>	<b>544,041</b>	<b>1,573,163</b>
<b>i</b> Library Circulation	29,270	24,791	<input checked="" type="checkbox"/>	744,811	395,417	774,081

**Does your institution have Interlibrary Loan Services ?**

- No
- Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	2,658	3,526
Total interlibrary loans and documents received	2,505	2,477

**Does your institution have Library Staff?**

- No
- Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	17.04	17.00
Other Professional Staff	8.75	10.75
All Other Paid Staff (Except Student Assistants)	19.50	18.25
Student Assistants	12.00	13.00
<b>Total</b>	<b>57.29</b>	<b>59.00</b>

You may use the box below to provide additional context for the data you have reported above.

Expenses

**Section II: For degree-granting institutions with library expenses >= \$100,000**

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2022.

		Prior Year Amount
<b>i</b> Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).	<input type="text" value="1"/>	1
<b>i</b> Expenses	Amount	
Total <u>salaries and wages</u> for the library staff	<input type="text" value="3,064,228"/>	3,266,591
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input type="radio"/> No		
<input checked="" type="radio"/> Yes	<b>Total Fringe benefits</b>	1,250,970
	<input type="text" value="1,224,114"/>	
<b>Materials/services expenses</b>		
One-time purchases of <u>books, serial back-files,</u> and other materials	<input type="text" value="505,577"/>	
<u>Ongoing commitments to subscriptions</u>	<input type="text" value="1,719,117"/>	
All other materials/services costs	<input type="text" value="14,807"/>	
<b>Total materials/services expenses</b>	<input checked="" type="checkbox"/> <b>2,239,501</b>	3,040,055
<b>Operations and maintenance expenses</b>		
<u>Preservation services</u>	<input type="text" value="63,755"/>	
All other operations and maintenance expenses	<input type="text" value="351,510"/>	
<b>Total operations and maintenance expenses</b>	<b>415,265</b>	401,837
<b>Total Expenses</b>	<b>6,943,108</b>	7,959,453
<b>Total Expenses (minus Fringe Benefits)</b>	<b>5,718,994</b>	6,708,483

You may use the space below to provide context for the data you've reported above.

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input checked="" type="radio"/>	Academic Library Contact	<input type="radio"/>	Other

Name:

Email:

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?  
*Exclude the hours spent collecting data for state and other reporting purposes.*

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.50"/> hours	<input type="text" value="1.00"/> hours
Other offices	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours

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## Summary

### Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2023.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	744,037	593,199
Databases		273
Media	95,162	19,770
Serials	20,339	100,383
Total Collection	859,538	713,625
Total Circulation	29,270	744,811

Expenses	Amount
Salaries and wages	\$3,064,228
Fringe benefits	\$1,224,114
Materials/services expenses	\$2,239,501
Operations and maintenance expenses	\$415,265
Total expenses	\$6,943,108

## Edit Report

## Academic Libraries

Source	Description	Severity	Resolved	Options
<b>Global Edits</b>				
Perform Edits	You indicated that your institution has Library Staff in the Academic Libraries Component but entered 0 for Total Librarian Media and Collection Specialist 25-4020 in the Human Resources Component. Please correct your data or explain. (Error #15808)	Explanation	Yes	
Reason	All library faculty and staff SOC's fall under 25-4000 + 25-2000 + 25-3000 + 25-9000 or 25-4030.			
<b>Screen: Collections/Circulation/Interlibrary Loan Services and Staff</b>				
Screen Entry	The number entered (744,811) is outside the expected range of between 276,792 and 514,042 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	The last year's number was 605,206. COUNTER 4 and E-serials usage were excluded.			
Upload File	The number entered (593,199) is outside the expected range of between 312,485 and 580,327 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Library subscribed package(s) might have changed without prior notice.			
Upload File	The number entered (19,770) is outside the expected range of between 7,623 and 14,157 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	A large collection of streaming videos was added to the collection.			
Upload File	The calculated value (713,625) is outside the expected range of between 380,829 and 707,253 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	The total number of books and media has increased.			
<b>Screen: Expenses</b>				
Upload File	The calculated value (2,239,501) is outside the expected range of between 2,280,042 and 3,800,068 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	We received additional one-time funds to purchase backfiles.			